

THE TRAINING POST

Volume 6, Issue 1

Jan, Feb, Mar 2010



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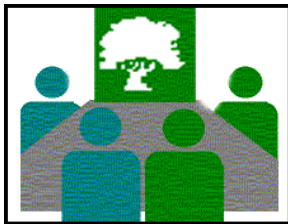
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Happening Now!

In the very near future the Training Department will have a new location within Main St. Our new office will be located directly across from the elevator on the ground floor in what is now Conference Room "B". Along with that, some much needed reconditioning of Conference Room "A" and the newly created space for Conference Room "B" will be completed at the same time. No exact time frame for all of this but you should see progress over the next few months. We are very excited about the new space.

Other events taking place in the world of Training include the newly developed House Fire Safety course. Heritage Centers has taken a very proactive approach to protecting our individuals and staff and has initiated a training program for staff located in the residences. The training covers areas concerning basic fire safety, site specific fire safety, fire extinguisher training, and OMRDD & Heritage Centers regulations. So far the feedback has been very positive. Look for us at your house soon!

Finally, we have officially started training staff in First Aid and CPR using the new National Safety Council course. This replaces the American Red Cross training. National Safety Council requires that you only recertify every two years for the both First Aid and CPR. You will notice some minor differences in the presentation of the course and materials. Overall however, the information is very similar.



**"Sometimes it's
the smallest
decisions that
can change your
life forever."**

~ Keri Russell



From the Desk of... Beth Sweet

I often wonder if anyone reads the two newsletters our agency puts out to its employees. Sometimes I am convinced that the majority of the staff do not feel they can take the time or believe that what is covered does not pertain to them. Unfortunately, staff that don't read the newsletters miss out on a lot of information.

To those of you reading this, our faithful readers, I am asking for suggestions of interest that you would like us to cover, new training course topics, and ways to get other staff motivated to read the newsletters. I am open to all comments and suggestions. You may email (bsweet@heritagecenters.org) or hard copy to me at Main St. I am listening.....thanks!

SCIP-R NEWS

SCIP-R revisions are expected to go through this year. The new program will be called PROMOTE (Positive Relationships Offer More Opportunities To Everyone). We'll keep you up-to-date as we learn more.

A few things to remember about SCIP-R classes:

- NY State regulations require that staff be recertified in SCIP-R every year.

- The recerts are scheduled for 6 hours, but if all participants are SCIP-R veterans and know the material well, the class will usually finish in three or four hours. However, having even one less-experienced person in the class might require more review time. We can't

have anyone leaving the class without a full understanding of the concepts. Large classes take more time as well.

Physical interventions cannot be modified in class. Modifications are done based on an individual's needs and must be written into the individual's behavior plan with the approval of the Human Rights Committee.

What would a disability feel like?

There is a class that the Training Dept. offers only occasionally and it is called WELCOME TO MY WORLD.

It is coming up in March and you SHOULD NOT MISS it if you haven't already taken it before. It is an opportunity to "try on" a disability and still attempt to accomplish a task. It is an open activity fair and for a person to participate takes about 20 minutes.

All the past participants thought it was really eye-opening and something everyone should experience.

Please join us on March 10, 2010 anytime between 1:00PM and 3:00PM. Register online or hard copy to the Training Dept. Please make every effort to attend. You won't regret it!

Agency Cup 2010 is here!

The Agency Cup is Back! After a year off from the Agency Cup, Heritage Centers will compete again in this fantastic event that brings together employees from agencies such as ours from all over WNY. It's a day of networking, appreciation and fun.

If you are interested in attending, an informational meeting will take place on February 17th, 2643 Main St. @ 3pm in conference Room "A". If you can not attend, please feel free to contact either Dawn Smith x.317 or Brian Kindron x. 346 at Main St. for more info.

Training Dept.

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Agency Internal 1st Quarter Course Schedule

FEBRUARY – Schedule is subject to change

10, 11, 17, 18; Medication Administration

2643 Main St. 8:30am– 5pm.

11; House Fire Safety

Tennyson IRA 9:30am– 11:30am.

16; SCIP-R Recertification

2643 Main St. 9am– 3pm.

17; House Fire Safety

Ebling IRA 9:30am– 11:30am.

18; NSC First Aid & CPR

2643 Main St. 8:30pm– 4pm.

23; House Fire Safety

Wallace IRA 9:30am– 11:30am.

24; House Fire Safety

Columbus IRA 9:30am– 11:30am.

20, 21, 22; SCIP- R

2643 Main St. 9am - 5pm.

MARCH – Schedule is subject to change

1, 2, 3, 4; SCIP-R

2643 Main St. 3pm– 9pm.

2; NSC First Aid & CPR

2643 Main St. 8:30pm– 4pm.

3; House Fire Safety

West Ferry IRA 9:30am– 11:30am.

4, 11, 18, 25, April 1, 8; Excelling in Excel

2643 Main St. 9am– 12pm.

5; Defusing Disagreements: Everyday Conflict Management Techniques

2643 Main St. 9am– 11am.

9, 10, 16, 17; Medication Administration

2643 Main St. 8:30am– 5pm.

10; House Fire Safety

Raintree IRA 9:30am– 11:30am.

10; Welcome to My World

2643 Main St. 1pm - 3pm.

11; SCIP-R Recertification

2643 Main St. 9am– 3pm.

11; House Fire Safety

Clark IRA 9:30am– 11:30am.

15; NSC First Aid & CPR

2643 Main St. 8:30pm– 4pm.



16; House Fire Safety
McKinley IRA 9:30am– 11:30am.

17; House Fire Safety
Orchard Park IRA 9:30am– 11:30am.

18; SCIP-R Recertification
2643 Main St. 9am– 3pm.

18; House Fire Safety
Academy IRA 9:30am– 11:30am.

22; House Fire Safety
Sheridan IRA 9am– 11am.

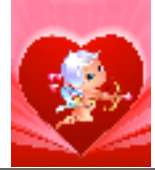
23; House Fire Safety
Alden IRA 9:30am– 11:30am.

25; House Fire Safety
Sunset IRA 9:30am– 11:30am.

30; Welcome to Computer Boot Camp: Intro to Windows
2643 Main St. 9am– 3pm.

31; NSC First Aid & CPR
2643 Main St. 8:30pm– 4pm.

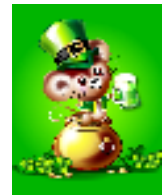
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