

Residential Habilitation Assistant Manager

Location: Buffalo & Grand Island

Hours: Full-Time, 40 hrs/wk., evenings & weekends

Summary of Duties: Provides direct supervision to Community Support Services' Residential Habilitation consumers in all facets of daily living. Provides direct supervision to direct care staff providing services. The Assistant Residential Habilitation Manager, under the direct supervision of the Residential Habilitation Manager, is responsible for the oversight of the delivery of services and supports at the certified site.

Qualifications: Bachelor's Degree plus 6 months (*full-time paid*) direct service experience in the Human Services field OR Associates Degree plus 2 years (*full-time paid*) direct service experience in the Human Services field OR High School plus 4 years (*full-time paid*) direct service experience in the Human Services field.

New York State Driver's License: Valid NYS driver's license, approved driving record & reliable vehicle required.

Salary: \$1,064.00 bi-weekly.

RESUME/APPLICATION TO:

Heritage Centers

2643 Main Street

Buffalo, NY 14214

Email: jobsmain@heritagecenters.org

APPLICATIONS AVAILABLE AT:

101 Oak Street, Buffalo, NY 14203 OR 2463 Main Street, Buffalo, NY 14214